



**HIFZ FULL TIME (BOYS) APPLICATION FOR ADMISSION**

STUDENT ID:

**COMPLETE application form and FULL payment is required to process the registration.**

APPLICATION DATE:

**INCOMPLETE applications WILL NOT be processed.**

*For official use only*

**FOR BOYS AGES 7 YEARS & UP**

**NOTE: Any field highlighted in red below is a "required" field and must be filled to have a complete form. You can save the form once filled on your local computer and send it via email at [info@manassasmuslims.org](mailto:info@manassasmuslims.org). Please provide complete and accurate information to avoid any delays in processing.**

**SECTION I: STUDENT INFORMATION**

LAST NAME:  FIRST NAME:  MI:

ADDRESS 1 (House Number, Street Name):

CITY:  STATE:  ZIP / POSTAL CODE:

HOME/CELL PHONE NUMBER: *Ex: 703-123-1234*  ALTERNATE PHONE NUMBER: *Ex: 703-123-1234*

SCHOOL GRADE:  AGE *In years*:  D O B: *Format: MM/DD/YYYY*  GENDER:

**SECTION II. PARENTS INFORMATION**

FATHER'S LAST NAME:  FATHER'S FIRST NAME:  MI:

FATHER'S E-MAIL ADDRESS: *Ex: sample@gmail.com*

WORK NUMBER: *Ex: 703-123-1234*  CELL NUMBER: *Ex: 703-123-1234*

MOTHERS LAST NAME:  MOTHER'S FIRST NAME:  MI:

MOTHERS E-MAIL ADDRESS: *Ex: sample@gmail.com*

WORK NUMBER:  CELL NUMBER:

**SECTION III. EMERGENCY INFORMATION**

EMERGENCY CONTACT LAST NAME:  EMERGENCY CONTACT FIRST NAME:  MI:

PHONE NUMBER: *Ex: 703-123-1234*  ALTERNATE PHONE NUMBER:

**SECTION IV. ALLERGY/MEDICAL CONDITION/SPECIAL NEEDS INFORMATION (PLEASE LIST ANY AND ALL BELOW)**

**SECTION V. FEES AND METHOD OF PAYMENT (ALL FEES MUST BE PAID IN ADVANCE AT THE START OF EACH MONTH)**

**Fees: \$400 per month per student with homeschooling | \$300 without home schooling payable to Manassas Muslim Association by the 1<sup>st</sup> of each month**



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MMA will only accept credit card or direct deposit for the fees. No cash payment will be accepted.

If you select the Credit Card option, you can either provide the info below or call us at (703) 962-7477 to process the credit card monthly payment.

Void Check for direct deposit    Credit Card:    Visa    MasterCard    Discover    AMEX

Credit Card #:

CV Code

Expiration Date (MM - YYYY):

 - 

Name as appear on the card:

***No Cash Payment | Complete application form and full payment is required to process the registration. Incomplete applications will not be processed. Please note that Financial Assistance is available on request.***

### SECTION VI. SIBLING (#1) INFORMATION (IF APPLICABLE)

**STUDENT ID:**

*For official use only*

LAST NAME:

FIRST NAME:

MI

SCHOOL GRADE

AGE *In years*

D O B: *Format: MM/DD/YYYY*

GENDER:

MALE    FEMALE

### ALLERGY INFORMATION (IF APPLICABLE)

### SECTION VI. SIBLING (#2) INFORMATION (IF APPLICABLE)

**STUDENT ID:**

*For official use only*

LAST NAME:

FIRST NAME:

MI

SCHOOL GRADE

AGE *In years*

D O B: *Format: MM/DD/YYYY*

GENDER:

MALE    FEMALE

### ALLERGY INFORMATION (IF APPLICABLE)

### SECTION VI. SIBLING (#3) INFORMATION (IF APPLICABLE)

**STUDENT ID:**

*For official use only*

LAST NAME:

FIRST NAME:

MI

SCHOOL GRADE

AGE *In years*

D O B: *Format: MM/DD/YYYY*

GENDER:

MALE    FEMALE

### ALLERGY INFORMATION (IF APPLICABLE)



**HIFZ FULL TIME (BOYS) APPLICATION FOR ADMISSION**

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**ALL PARENTS MUST READ AND ACKNOWLEDGE THE MMA HIFZ PROGRAM RULES**

**SECTION VII. HIFZ PROGRAM FULL TIME BOYS PROGRAM RULES**

The Rules in this section are critical for the development and implementation of a quality education system with shared responsibilities between Parents, Teachers and MMA Administration.

**Hifz Program School Rules are as below MUST be followed at all times:**

- Hifz Program is for kids (Boys Only) 7 years and above.
- Schedule: Mon – Thu: Hifz 7:00 AM - 1:30 PM & Homeschooling 1:45 PM - 4:30 PM | Fri: Hifz only 7:00 AM – 12:00 PM
- Students (Boys Only) MUST be in class at 7:00 AM. NO DELAYS PLEASE.
- All FEES MUST be paid in advance at the start of the month.
- Please disclose any special need(s) and/or medical condition(s) of the student to avoid any issues and prompt action if needed.
- Parents MUST follow the parking rules when dropping off and picking up students.
- All parents MUST be punctual in dropping off and picking up students ON TIME without delay.
- Parents will be charged a late pickup fee of \$10 for first 5 minutes and \$1 a minute thereof (unless notified in advance).
- All parents MUST ensure that the students are following the cleanliness and dress code for reciting the Holy Quran as below:
  - All Boys Must have a kufi and dress, such as thobe, shalwar kameez or shirt/pants
  - NO SHORTS or SHORT PANTS
  - Have performed wudu
  - Are not wearing clothing with pictures of living creatures (not allowed)
- Parents are not allowed to sit in during the class.
- Inclement Weather: Please follow the Prince William County School Advisory for school closure. If PWCS weekend activities are cancelled, MMA Sunday School will also be closed.

**PLEASE SIGN AND ACKNOWLEDGE**

1. I, , recognize that the purpose of the information submitted in this application is to evaluate my student(s) eligibility for enrollment into MMA Hifz Full Time Program.
2. I, , have read and understood the rules in "SECTION VII. MMA HIFZ PROGRAM FULL TIME BOYS PROGRAM RULES". I, , acknowledge and agree to abide by these rules at all times to ensure the safety and security of the student(s) and protect the interest of MMA.
3. I, , authorize MMA to deduct the payments from my Credit card or Bank Account as per the agreed upon schedule.



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Empty box for signature of parent/guardian

SIGNATURE OF PARENT GAURDIAN

Empty box for name of person signing

NAME OF PERSON SIGNING

Empty box for relationship to student(s)

RELATIONSHIP TO STUDENT(S)

Empty box for date

DATE:

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FOR OFFICE USE ONLY

Parents should not fill anything in this section below.

STUDENT ID:

Empty line for student ID

STARTING DATE:

Empty boxes for starting date

LEVEL:

Radio button

BASIC

Radio button

INTERMEDIATE

Radio button

ADVANCE

PAYMENT SCHEDULE:

Radio button

MONTHLY

Radio button

SEMI-ANNUAL

Radio button

ANNUAL

VOID Check or Credit Card is Included for Monthly Payment Mode

Radio button

YES

Radio button

NO

Application Accepted by

Application Received on

Signature of Person Accepting Application